
QUARTERLY GOVERNANCE PROGRESS REPORT

To: **Governance and Audit Committee – 27 June 2012**

Main Portfolio Area: **Business Services**

By: **Business Support and Compliance Manager**

Classification: **Unrestricted**

Summary: **To provide Governance and Audit Committee with a progress report on governance related issues.**

For Information

1.0 Introduction and Background

1.1 This report provides Governance and Audit Committee with an update on governance related issues. The items covered in this report are:

- Corporate risk register review
- Annual Governance Statement 2010/11 action plan

2.0 The Current Situation

2.1 Corporate risk register

2.1.1 Attached at **annex 1** is a copy of the corporate risk register. Governance and Audit Committee need to be confident that the risk management process is being followed, such as ensuring reviews are being undertaken and target dates for implementing control measures are met.

2.1.2 For Members information, the corporate risk register will be moving into the Inphase system (formerly PerformancePlus™) before the next review. Future corporate risk register reports received by Governance and Audit Committee from Inphase will look very similar to annex 1.

2.2 Annual Governance Statement 2010/11 action plan

2.2.1 For the period 2010/11 the council prepared an Annual Governance Statement (AGS) which was agreed by Governance and Audit Committee on the 29 September 2011.

2.2.2 Within the Annual Governance Statement 2010/11 areas of concern identified from the numerous assessments into our governance arrangements were detailed within Section 6 'Significant governance issues'.

2.2.3 The council proposed to take steps to address these matters and report on the action plan to this Committee on a regular basis. The action plan is attached at **annex 2** for Members information. This is the final report on the 2010/11 action plan and any areas of weakness that need to be carried forward to the 2011/12 action plan for continued monitoring have been identified.

3.0 Options

3.1 That Members note the content of this report and associated annexes.

4.0 Corporate Implications

4.1 Financial

4.1.1 There are no financial implications arising directly from this report.

4.2 Legal

4.2.1 There are no legal implications arising directly from this report.

4.3 Corporate

4.3.1 The Annual Governance Statement Action Plan is a corporate document that addresses the areas of improvement identified as necessary through the Annual Governance Statement process.

4.4 Equity and Equalities

4.4.1 There are no equity or equalities issues arising from this report.

4.5 Risks

4.5.1 Failure to undertake these processes will impact on the council's approach to corporate governance.

5.0 Recommendation(s)

5.1 That Members note the content of this report and associated annexes.

6.0 Decision Making Process

6.1 This recommendation does not involve the making of a key decision and may be taken by the Governance and Audit Committee.

Future Meeting if applicable:	Date:
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Annex List

Annex 1	Corporate Risk Register
Annex 2	Annual Governance Statement 2010/11 action plan

Corporate Consultation Undertaken

Monitoring Officer	Harvey Patterson, Corporate and Regulatory Services Manager
Finance	Sarah Martin, Financial Services Manager
Legal	Gary Cordes, Legal Services Manager
Communications	Justine Wingate, Corporate Information and Communications Manager